



Parents' Club Meeting  
Wednesday October 6, 2021  
St. Mark Room

**Attendees:**

*Officers:* Mike & Kara Ruffatto (Pres), Matthew & Jacque Schweighart (VP), Tony & Bessie Wesselman (Treasurer), Mike & Alyssa Elliott (Secretary)

*School Representatives:* Mrs. Biggs, Mrs. Goebel, Father O'Brian, Mrs. Crawford

*Parent Attendees:* Chad & Casey Sedlak, Joanna Yallaly, Jamie Tanner, Amy Rouse

**Meeting Minutes:**

- I. May Meeting Minutes Approved: Jacque & Bessie
- II. Pastor's Report
  - A. Oktoberfest: pre-buy tickets, available online.
  - B. Plans coming together for the holiday open house to bless/celebrate the new school.
- III. Principal's Report
  - A. Water Fountains:
    1. Bottle Fillers will be throughout the building. Thank you to the parent club for sponsoring.
  - B. Construction update:
    1. Admin space inspection is completed and we are ahead of schedule.
    2. There are new paper cubbies and mailboxes by Country Side
      - a) Parent club will have their own mailbox in the mail room.
    3. A few small things are still coming/backordered.
    4. Around Nov 1, we thought it may be a great time to do a Saints/Holiday event.
    5. Teachers and Mrs. Biggs will begin meeting to finalize design in different areas of the school (ie. bathrooms, Stations of the Cross, Multipurpose Room)
    6. Teacher desks are in! Salt and Light took old student desks.
      - a) There are some old teacher desks that could be repurposed. Some of them are in rough shape, but could be refinished.
    7. Specials rooms: Art room, Music room and Library all look great.
    8. Grass will grow where mobile classrooms used to be. Eventually the area may become an early childhood focus.
    9. Mrs. Oakley & Beautification committee will continue to work on Rosary walk.
    10. There will be a private open house for stakeholders and Vision Committee and then an open house for parents and a blessing.
    11. PA system is a current work in progress. Teachers have phones in the classroom which can call and do announcements on. Two way communication, speaker, phones all connected.

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12. All air conditioners are up and there is some troubleshooting. Humidity has been a recent complaint, the HVAC is pulling in outside air per student ratio.
  - a) Chad & Casey to connect with Mrs. Biggs on potential troubleshooting. This could be a control issue and maybe starting the system earlier in morning could dehumidify air. Also heating will dehumidify air.

C. Casino Night

1. Potential Fundraising Goals: Window coverings
2. Amy Rouse to give update on planning following meeting

D. Oktoberfest

1. Father O'Brian is excited to have a pie in the face!

E. School Year:

1. Reading & Social Studies curriculum is going well. Math curriculum update will be next year. All curriculum is recent.

IV. President's Report

A. Upcoming Events

1. October 16th - Oktoberfest
2. Oct. 29th - Trunk or Treat
  - a) Teachers will be doing Trunk or Treat

B. Apparel

1. New Store is open/Theme shirt
  - a) Could be 6-7 weeks, possibly slowed from supply chain.
2. Items should be in soon from the last round of orders

C. Teacher Luncheon

1. Catered quarterly luncheons. First one was in September and coincided with Monicals Dine and Donate.
2. Explore brunch (Ohop), Breakfast Casserole, Lunch time preferred

D. Weekly Newsletter Subscriber List-update

1. Every week there are people unsubscribing, but Kara doesn't want to unsubscribe individuals without knowing who they are.

E. New Committee Added this year

1. Campus Beautification. Chair is Jackie Klein. Ideas needed!
  - a) Areas to focus on: Rosary Walk, Rocks in front of teacher classrooms, Holiday Decor

V. Vice President's Report

A. Monicals fundraiser

1. Check arrived this week \$120

B. Future Fundraisers

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1. Chipotle fundraiser is rescheduled due to low staff. Will be rescheduled to Nov/Dec.
2. Texas Roadhouse is coming back. If we make enough, teachers will get a free luncheon.

#### VI. Treasurer's Report

##### A. Hot Lunch

1. \$3,000-\$5,000 outstanding from hot lunch. Hot lunch has been billed (pay for the previous month). If parents were late signing up for Smart Tuition they will be double billed next month for hot lunch.

##### B. Water Fountains

1. Invoice has not come in yet, expecting \$10-\$12K.

#### VII. New Business

##### A. Teacher Representative:

1. Mrs. Crawford relayed a huge thank you from all the teachers for the start up money, lunches, support - it's all appreciated!

##### B. Room Parent Coordinator:

1. Angela Devany had a parent inquire about classroom parties. There isn't a budget for classroom parties. Parents currently sign up to volunteer at the parties. An additional Sign Up Genius can be created to have additional parents volunteer to send in items for the party (ie, cups, plates, snack items, prizes).

##### C. Hospitality:

1. Committee gifted a coffee pot to the sisters for their feast day. Parent club traditionally gives the sisters a dinner and gift on their feast day.

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