



MEETING MINUTES

Committee:	St. Matthew Parent Club
Meeting Date:	5.11.21
Present:	Lesley Gooding (Pres), Mike and Kara Ruffatto (VP), Matt and Jacque Schweighart (Treasurer), Katie Huber (Secretary), Msgr. Deptula, Kim Landry, Lisa Crawford, Stephanie Goebel, Cortney Vuglar-Williams, Allyssa and Mike Elliott, Mrs. Biggs

Meeting Called to Order/Opening Prayer

Discussion Items .

➤ Pastor's Report

- With new mask guidelines, we have some upcoming changes:
 - We will stop counting for capacity.
 - Masks and social distancing are optional for those who are vaccinated.
 - Side pews are still roped off for those who are social distancing.
 - Middle pews are open seating.
- Parking lot Mass will still be available.
- Save the date for 6/11 for a parish-wide celebration!
 - Planning on doing a tailgate-style party, similar to Trunk-or-Treat setup.
 - Info will be shared in this week's bulletin.
 - Very excited to get everyone together!

➤ Principal's Report

- We are at a busy time with end of the year wrap-ups, testing, packing!
- We have a substantial donation coming!
 - Should be close to covering all the needs and complete the project!
 - Waiting on final bids, meetings are happening this week.
 - Msgr. Deptula told his story about praying to St. Anthony that very morning before he heard about the donation—true blessings and prayers were answered!
- Our Reading and Social Studies curriculum has been voted on and purchased.
 - K-8 has brand new, current literature.
 - New Math curriculum should be expected to come in the next 1-2 years.
 - Enrollment looks good—still around 400 students for next year.
 - Packing party on May 22nd.
 - ◆ Planning on renovation completion by 8/15/21.

- ◆ Asked for a first day of school start date of 8/23/21.
- Awards ceremony is planned to be a Zoom format—more details to come!

➤ **Treasurer's Report**

- We are in the year end wrap up mode!
- Waiting on raffle ticket fundraiser results, deadline is 5/25.
 - Deposits through OneCause total about \$700 right now, so maybe checks are being made or waiting until deadline to turn in.
- Will get Tony and Bessie up to speed for transition.
- Waiting on survey results to find out priorities, adjust and finalize next years' budget.

➤ **President's Report**

- Approval for 4/13/21 meeting minutes
 - Kim motioned to approve, Kara 2nd the motion.
- 8th grade party
 - PC willing to donate?
 - ◆ PC donated money for yard signs.
 - ◆ Parents collected money and paid for party.
 - ◆ Suggested to build in next years budget for \$750—for yard signs and \$250 towards the party.
 - ◆ Donated \$250 for this year's party.
- Fundraising Goals for 2021-2022 school year
 - Classroom furniture
 - More start-up money for teachers for the new classrooms.
 - Suggested making a commitment for furnishings or landscaping, other big projects
 - ◆ Could be a tangible, concrete thing to use as a new angle for the Capital Campaign.
- Kona Ice is scheduled for May 27th
- Vote on 2021-2022 new Executive Committee
 - Kim voted yes, Cortney 2nd vote.
 - New Committee approved
- Kara and Jacque shared PC survey results
 - A few suggestions shared:
 - ◆ Teacher mid-year supply fund/start-up checks
 - ◆ Classroom supply pantry
 - ◆ Snack/lunch pantry
 - ◆ Teacher raffle baskets during Catholic Schools Week
 - ◆ Campus beautification or classroom beautification efforts.
 - ◆ Adding in smaller food events, like breakfast or after school snacks in addition to quarterly teacher luncheons.
 - ◆ Parent/Teacher Survey links: see attachment
 - More ideas need to be discussed with the new PC board!
 - ◆ Planning on summer meeting—perhaps at El Toro! 😊

➤ **New Business**

➤ **Adjourn/Closing Prayer – Hail Mary**

SMS Parent Club 2021 Family Survey

1. St. Matthew School Parent Club is here to help foster strong communication within our school family, encourage and support parents to volunteer, raise funds to support the school and build community. Overall, how do you think Parent Club is doing?

- S+ (exceeds requirements)
- S (satisfactory)
- U (unsatisfactory)

2. Below are some examples of the ways we try to support strong communication within our St. Matthew School family. Please check those items below that you think are **helpful** in supporting strong communication.

- | | |
|--|---|
| <input type="checkbox"/> Back To School Night Event | <input type="checkbox"/> SMS Parent Directory |
| <input type="checkbox"/> Weekly Parent Club Newsletter | <input type="checkbox"/> Room Ambassadors |
| <input type="checkbox"/> Monthly Parent Club | <input type="checkbox"/> Highlighting St. Matthew Parish News and Ways for Families |

0 of 10 answered

to Grow in their
Catholic Faith

3. What ideas do you have for ways that Parent Club can help foster better communication? Any and all ideas are welcomed!

4. Below are some examples of the ways we try to encourage volunteerism within our St. Matthew School family. Please check those items that you think are **helpful** in encouraging volunteerism.

- Room Parent Ambassadors
- Organizing and hosting receptions and events
- Catholic Schools Weeks activities
- Teacher Appreciation activities (including holiday and special occasion gifts)
- Teacher Luncheons
- Used Uniform Coordination
- Annual Book Fair
- End of Year events and activities
- _____

0 of 10 answered

Trunk or Treat

5. What ideas do you have for ways that Parent Club can increase volunteerism within our school family? Any and all ideas are welcomed!

6. Below are some ways we spend our Parent Club budget and fundraising dollars all in an effort to build community. Please check all those items that you feel are **helpful** to building community.

- Teacher Start Up Checks
- Teacher appreciation gestures (like classroom/holiday gifts)
- Teacher Luncheons (monthly and during Catholic Schools Week)
- Playground upkeep, improvements and maintenance
- Catholic Schools week and End of School events and activities
- Annual Book Fair
- End of Year events and activities

0 of 10 answered

- School Priorities as identified by Mrs. Biggs and Monsignor Deptula
- Coordination of the Hot Lunch Program and Teacher Hot Lunches
- Stocking the Sisters' Convent Pantry each year

7. We'd love to know if there are new or different or additional ways we can help support and celebrate our teachers. Can you let us know if any of the following ideas sound like something Parent Club should try at St. Matthew School? Check all those that sound helpful to you!

- Teacher Mid-Year Supply Checks
- A Classroom School Supplies Pantry (take as the teachers need)
- A School Snack/Lunch Pantry (for teachers, staff and kids)
- Teacher Raffle Baskets during Catholic Schools Week
- Campus or Classroom Beatification Efforts

8. What ideas do you have for ways that we as a Parent Club can help support and celebrate our teachers, administration and school staff? Any and

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9. Parents Club exists to support the Christ-centered formation of our children in a Catholic environment. Do you have any ideas on how Parents Club might help you grow in your Catholic faith?

10. Do you have any talents that you would like to offer to Parent Club? We are always looking for ways to get more parents involved, and we'd welcome your suggestions! If so, please share your name and email address with us, and we will be sure to follow up!

DONE

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9. Name (optional)

DONE

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