



MEETING MINUTES

Committee:	St. Matthew Parent Club
Meeting Date:	4.13.21
Present:	Lesley Gooding (Pres), Kara Ruffatto (VP), Jacque Schweighart (Treasurer), Katie Huber (Secretary), Msgr. Deptula, Kim Landry, Lisa Crawford, Stephanie Goebel, Cortney Vuglar-Williams

Meeting Called to Order/Opening Prayer

Approve 2/9/21 minutes – Kim Landry motioned, Kara Ruffatto 2nd the motion.

Discussion Items

➤ **Principal's Report (via email)**

- Enrollment is looking good for next year!
 - Early projections indicate around 400 students.
- Curriculum
 - Reading Committee and Social Studies Committee completed the process of evaluation textbooks from various companies.
 - ◆ Made our decision for both subjects and waiting for companies to return with costs.
 - ◆ Next step will be making the purchase and providing PD for teacher and prepare for 2021-2022 school year.
- 2021-2022 School Calendar
 - Due to the Office of Catholic Schools on May 1st.
 - I will send to OCS for approval after we have definite answers about construction.
 - Will release to parents after approval.
- Love the yard sign idea for teachers and 8th graders!
- Happy to discuss an end of year celebration.
- Regarding Spam emails, suggested clearing out all the parent email addresses from previous years.

➤ **Pastor's Report**

- We are thriving and surviving with Parent Club efforts!
 - PC is such a blessing and so appreciative!
 - I am ready for in person meetings and events.

- Thank you for helping me get through these past 14 months!

➤ **President's Report**

- Executive Committee has been selected and we will vote on their induction at next PC meeting.
 - President: Mike and Kara Ruffatto
 - VP: Matthew and Jacque Schweighart
 - Treasurer: Tony and Bessie Wesselman
 - Secretary: Mike and Alyssa Elliott
- Raffle Ticket Fundraiser
 - Tickets went out Friday.
 - Also available online on One Cause.
 - Not mailing out to parishioners, but in bulletin and social media.
- Teacher Appreciation Week
 - Suggested gifts every day and catered luncheon.
 - Suggested yard signs to be distributed to all teachers.
 - ◆ The best deal is an 18x24 sign.
 - ◆ 50 signs for under \$400.
 - ◆ Agreed to have this done.
- 8th Grade Graduation Signs
 - Lesley will organize this.
 - Socially distanced celebration will be held in church.
- End of School Celebration
 - Kona Ice for kids that week?
 - ◆ Lesley will contact to get pricing.
 - Water balloons by grade?
 - ◆ Lisa Crawford will talk to other teachers and get back to us about it.
- Spam Emails
 - These are popping up more and more, looking like someone is requesting gift cards to be purchased and sent urgently to someone on the executive committee or school employee.
 - ◆ We will NEVER ask anyone to do this!
- Jacque created a Parent Club graphic about what we do and Parent Club mission.
 - Will be shared in upcoming newsletter.
 - Follow up with a survey to parents and teachers, that will include:
 - ◆ Ideas on how to support parents/teachers.
 - ◆ Ideas on how to promote volunteerism.
 - Brought up how Parent Club can help contribute to Capital Campaign.
 - ◆ Where the funds will be most helpful?
 - ◆ Msgr. Deptula and Mrs. Biggs to direct where our next fundraiser funds should be prioritized.
 - Msgr. also suggested to add in the survey to parents how the school can enhance more personal faith and grow in faith.

➤ **Treasurer's Report**

- No big expenses recently.
- Matt and Jacque have been getting the Wesselman's up to speed on duties, forms, etc.
- Next meeting will have a more accurate depiction of the budget and where we stand.
- Panera fundraiser in the works.

- **New Business**
 - No new business currently.

- **Adjourn/Closing Prayer – Hail Mary**