



MEETING MINUTES

Committee:	St. Matthew Parent Club
Meeting Date:	10.13.20
Present:	Leslie Gooding (Pres), Mike and Kara Ruffatto (VP), Matt and Jacque Schweighart (Treasurer), Katie Huber (Secretary), Mrs. Biggs, Kim Landry, Andrea Hardison, Kara Ruffatto.

Meeting Called to Order/Opening Prayer

Approve 9/8/20 minutes – Kim Landry motioned, Jacque 2nd the motion.

Introductions

Discussion Items:

- **Pastor's Report – Msgr. Deptula was absent.**
- **Principal's Report**
 - Amazed and blessed going into 7th week of school!
 - Students are doing great with the masks and sanitizing and being safe!
 - Families are so supportive and wonderful, very understanding during this crazy time.
 - Very proud that we have had zero cases at St. Matthew!
 - First quarter email recap will be coming out soon.
 - Capital Campaign is in full swing
 - ◆ Encouraged families to be involved and help with what they can.
 - ◆ Encouraged everyone to attend the in-person and virtual meetings about their goals and plans.
 - Jacque addressed special appreciation to our teachers.
 - ◆ Suggested buying food as a thank you.
 - ◆ Sending thank you notes.
 - ◆ Asked if Parent Club should be raising money for campaign?
 - Biggs will ask Monsignor about specific direction that PC could help with.
 - Kim Landry asked if the teachers need help with virtual teaching?
 - ◆ Biggs replied that maybe the teacher's aide could take over while teacher prepares for virtual teaching?
 - ◆ Suggested carving out time during the day to eliminate long days.

➤ **Treasurer's Report**

- September 2020 Statement reviewed
 - ◆ Waiting for money from student fees to include in statement.
 - ◆ 11/16 billing for hot lunches in Smart Tuition.
 - ◆ Working on a deficit right now.
 - ◆ Reimbursement forms will be in electronic format instead of paper forms.
 - ◆ In-kind donation letters hoping to be available.
 - ◆ Suggested getting a Costco membership, since we already have a Sam's Club membership.

➤ **Presidents Report**

- Book Fair
 - ◆ Going virtual this year – 10/21-11/3/20.
- Uniform Sale
 - ◆ \$197.00 used uniform sales
- Fundraisers
 - ◆ Monicals – 10/26/20
 - ◆ Portillo's – 11/16, drive-thru only.
 - ◆ Custard Cup had \$162.23 in sales.
 - ◆ Chik-Fil-A – December TBA
 - ◆ Industrial Donut – TBA
 - ◆ Question about keeping flyers by paper, Facebook, and email.
 - Biggs said she can do either.
 - ◆ Andrea Harding suggested Adopt a Teacher and use their favorite things listed in binder to get them gifts to make them feel special and appreciated.
- Next teacher luncheon is scheduled for 11/18.
 - ◆ Cortney Vuglar-Williams is coordinating.

➤ **New Business**

- More creative fundraising ideas are needed since in-person events are not likely to happen.
 - ◆ Raffle tickets
 - ◆ Queen of Hearts board with weekly raffle tickets, and virtual drawings for winner.
 - ◆ Super Bowl squares
- Jacque suggested there is a great conference for Mother's at St. Matt's coming up and to try to attend.

➤ **Adjourn/Closing Prayer – Hail Mary**