



## MEETING MINUTES

<b>Committee:</b>	St. Matthew Parent Club
<b>Meeting Date:</b>	9.8.20
<b>Present:</b>	Leslie Gooding (Pres), Mike and Kara Ruffatto (VP), Matt and Jacque Schweighart (Treasurer), Katie Huber (Secretary), Mrs. Biggs, Cortney Vuglar-Williams, Amy Rouse, Kim Landry, Amanda Alleman, Liz Cassidy, Natalie Hanson, Patrick and Annette Donnelly, Casey Sedlak

### Meeting Called to Order/Opening Prayer – Hail Mary

**Approve 2/11/20** – Kim Landry motioned to dismiss approval of minutes until next meeting, Casey Sedlak 2<sup>nd</sup>.

### Introductions

### Discussion Items:

- **Pastor's Report – Msgr. Deptula was absent.**
- **Principal's Report**
  - First and foremost, thank you to parents with your trust in us!
  - School is going amazingly!
  - Office staff and custodial staff have gone above and beyond to make things run smoothly and safely; they are amazing!
  - Our teachers have been wonderful with their modifications and adjustments to their classroom layouts and lesson plans!
  - Enrollment numbers are down (families optioned to homeschool or take a year out of St. Matt's until Covid is manageable), but the silver lining is that we are able to safely open the school and socially distance the students.
  - One Cause donations were able to purchase 4 tents for outdoor classrooms.
    - ◆ They are not here yet but will be coming!
    - ◆ Might look into purchasing heaters for when the weather turns colder.
  - Chromebook and iPads have been purchased and we are waiting to be delivered.
  - We will continue to maintain a balance with online resources and traditional methods – Pencil, paper and books are still so important!
  - Drop off and pick up are going smoothly and Mrs. Biggs and staff try to beat their times daily!

➤ **Treasurer's Report**

- Special thanks to Amy Rouse and Molly North for their fundraising efforts!
- Parent Club approved Mrs. Biggs request to purchase Chromebooks and iPads with PC funds.
- A detailed financial report will be available by next PC meeting.

➤ **Presidents Report**

- One Cause Donations – Amy Rouse
  - ◆ \$15K raised so far!
  - ◆ Closing donations at the end of September
  - ◆ 88 families donated!
  - ◆ Ordered 4 tents for outdoor classrooms with donation money
  - ◆ \$3K left over to use for unknown expenses that might come up.
- Hot Lunch
  - ◆ Katy Behnke is researching options for hot lunch distribution.
  - ◆ Pre-packaged lunches only.
  - ◆ Fees will be billed monthly through SmartTuition.
  - ◆ TCBY is being looked into to be included.
  - ◆ Katy is looking at Feeney Hall to sort lunches by classroom, if vendor hasn't already separate and labeled.
  - ◆ Still looking at 2<sup>nd</sup> quarter to start.
- Teacher Luncheons
  - ◆ Held quarterly now instead of monthly.
  - ◆ Budget for each lunch has been increased
  - ◆ Food will be catered.
  - ◆ Luncheon Dates:
    - ❖ September 30
    - ❖ November 18
    - ❖ February 10
    - ❖ April 21
- Book Fair
  - ◆ Nikki Asse is returning to run the book fair.
  - ◆ We are looking to do this virtually in November.
- Upcoming Fundraisers
  - ◆ Jarling's Custard Cup – 9/14/20
  - ◆ Looking into future fundraisers after we see how things go.
  - ◆ The usual establishments are being considered.

➤ **New Business**

- A question was raised about integrating saliva testing to St. Matt's students and staff. Mrs. Biggs said that they are looking into that option as they have connections with U of I that can direct us.
- A question about the threshold on positive test results with staff and students and the protocol for what to do. Mrs. Biggs stated that the protocol is not a black or white case, and with the directive of the Illinois health department, we will handle it case by case.

- There was a suggestion to donate water to classes that might have someone that forgets their water bottle from home.

➤ **Adjourn/Closing Prayer – Our Father**