



MEETING MINUTES

Committee:	St. Matthew Parent Club
Meeting Date:	5.14.20
Present:	April Stark (Pres.), Leslie Gooding (VP), Matt and Jacque Schweighart (Treasurer), Katie Huber (Secretary), Msgr. Deptula, Mrs. Biggs, Christine Ruppel, Mrs. Crawford, Cortney Vuglar-Williams, Stephanie Goebel, Joanna Yallaly, Katy Behnke, Stephanie Hege.

Meeting Called to Order/Opening Prayer

Introductions

Discussion Items:

➤ **Pastor's Report**

- Big thanks to teachers, staff and parents during this unprecedented time!
- The financial aspect is unknown currently
 - Our vision/capital campaign was supposed to be over at this point and construction was supposed to be starting by now.
 - God is in control and will take care of us!

➤ **Principal's Report**

- Big shout out to staff! Couldn't be prouder of everyone's dedication and commitment to the school and stepping up during this time.
- Thanks to parents and their support of the teachers and their commitment to their kids. We are very blessed.
- After next week, I am asking staff to take a break.
- We ARE planning on coming back to school in the fall!
- We will develop a plan in case this doesn't happen and we need to adjust.
- August 17th is still the planned start date for 20-21 school year.

➤ **President's Report**

- This is a recap of what we've been working on.
 - Slideshows
 - 8th grade yard signs
 - Teacher appreciation gifts – Cortney Vuglar-Williams purchased gift cards for teachers.

- Teacher Luncheon is still scheduled for next week. Food is being delivered while they are there for classroom cleanup.
 - EduKits are discontinued.
 - ◆ April will put in next week's parent club email.
 - St. Francis awards
 - ◆ Teachers will be nominating and voting on students.
- **Treasurer's Report**
- As of 4/30/20, we have about \$15,000 left in Hot Lunch budget.
 - Option to give to EIF
 - Option to roll into bottom line for school
 - Option to give to parish families in need
 - Majority vote from PC attendees was to donate \$1000 to EIF and the remainder to be donated to parish to families in need.
 - Still have \$70K to go to projects
 - ◆ Do we use it for smartboards, new chromebooks, and other needed technology?
 - ◆ Or do we reassess our needs since the pandemic and the unknown?
 - ◆ Monsignor Deptula and Mrs. Biggs will evaluate where the biggest needs will need to be directed.
 - ◆ Should we be thinking about a proposed budget for next year?
 - The Diocese has said to hold tight on budget decisions until it's clearer on exact needs.
 - We need to push to turn in reimbursement receipts.
 - ◆ Lisa Crawford notified the teachers to turn in receipts.
- **New Business**
- Hot Lunch for 2020-2021 year
 - Need to think about options for planning hot lunches if we don't start in school sessions.
 - ◆ What will be the guidelines for bringing food into school?
 - ◆ Do we plan month by month?
 - ◆ Option to plan for hot lunch and evaluate when it gets closer to start the year.
 - ◆ Bill through Smart Tuition on a month-by-month basis.
 - ◆ Option to start hot lunches in October? Second semester?
 - ◆ We will contact the vendors and discuss options for the unknown scenarios of a late in-person start.
 - Back to School Night
 - Prepare for forms online and Smart Tuition payments if we can't meet personally.
 - Plan to proceed if we are having it but set realistic back up plans.
 - Celebration is essential to the kids for morale!!!
 - Committee News
 - Used uniforms
 - ◆ You can still drop off at school.

- ◆ Classroom Parties
 - Might have to change procedures.
 - Need to wait and see how it progresses and move from there.
 - Teacher Luncheons
 - Proposed to increase the budget from \$200 to \$300.
 - Change to quarterly?
 - Propose to change to allow anyone to volunteer for luncheon, not just by grade.
 - Catering the luncheon might help with volunteer issues and Covid concerns.
- ◆ Mrs. Crawford thanked the PC and April for her hard work and dedication serving as President!!

➤ **Adjourning/Closing Prayer, Hail Mary**