



MEETING MINUTES

Committee:	St. Matthew Parent Club
Meeting Date:	9.10.19
Present:	Brian and April Stark (Pres.), Leslie Gooding (VP), Matt and Jacque Schweighart (Treasurer), Katie Huber (Secretary), Msgr. Deptula, Cortney Vuglar-Williams, Joe Timberlake, Casey Sedlak, Erin Jacobs, Joanna Yallaly, Christine Ruppel, Mr. Geerdes, Toni and Dwight Thompson.

Meeting Called to Order/Opening Prayer – prayer sheet

Introductions

Discussion Items:

➤ Pastor's Report

- Great new things happening!
- Enrollment is up, about 15 new students.
- Excited to have new faculty join our school.
- Celebrating his 1st anniversary at St. Matthew!
- Great spirit at the start of the school year and excited for what's to come!

➤ Principal's Report – Mrs. Biggs was unable to attend.

➤ Treasurer's Report

- Review of Statement of Activities handout.
 - ◆ Still spending money from last year's funds.
 - ◆ Funds paid to date have gone over budget.
 - ◆ Still waiting on Smartboard quote.
 - ◆ Mr. Geerdes will find a way to spend his budget ASAP.
 - Needs to get wishes and needs from Sr. Mary George ASAP.
 - ◆ Treasurer's goal is to share the budget at each meeting.
 - ◆ Suggestion to put reminders in church bulletin and Parent Club newsletters for County Market, Schnucks, eScripts signups.
 - ◆ Suggestion to add school website link in the church bulletin about school needs.
 - ◆ Box Tops program is going digital.
 - Cutouts will eventually not be accepted
 - Download the app, scan receipt.
 - April Stark will send out more info about this new process and procedure.

➤ **President's Report**

- Back to School Night
 - ◆ Formerly Fee Day
 - ◆ Online forms
 - First year for these to be available.
 - Feedback was great overall
 - Some glitches but can be tweaked for next year.
 - Suggestions for easier hot lunch choices for multiple children.
 - ◆ Kona Ice Truck
 - Made \$240 in one night!
 - ◆ Used uniforms brought in \$946! That is more than what was forecasted for the year.
 - ◆ Msgr. Deptula noted that the priest table was great! There was a great turnout with approx. 85% of families showing up.
 - Msgr. Deptula will remind school office to return signed covenants back to students.
 - Suggested that we should have a reminder throughout the school year of the covenant, so we don't let that be forgotten during everyone's busy lives.

- Trunk or Treat – Oct. 25th
 - ◆ Realization that this is not an ideal date because there is no school that day, but there really wasn't a better option!
 - ◆ Food trucks will be available this year.
 - Suggested that a portion of the sales be donated back to school.
 - ◆ Eastern Illinois Foodbank
 - Half of funds raised will be donated to EIF.
 - St. Matt's bags given to those that bring food donations.
 - ◆ Signups will be up in Sign-Up Genius this Sunday, 9/15/19.
 - ◆ \$15/parking spot.

- Fundraisers
 - ◆ Industrial Donuts – Sept. 16th.
 - First fundraiser they've ever done!
 - There is no flyer for this fundraiser, just mention St. Matt's.
 - 20% sales will be donated back to school.
 - Available from 7am-1pm only.
 - ◆ Monicals – Sept. 30th.
 - Flyer is required.
 - Carryout option is available.

- Updates to Playground
 - ◆ Installed new basketball hoops
 - ◆ Mulch
 - ◆ New playground equipment from Noel Park.

- ◆ New equipment required more mulch, which increased the cost.
- ◆ Looking into installing new regular swings to replace the baby swings.
- Volunteers
 - ◆ 8th grade ambassador is still needed.
 - ◆ Teacher luncheons start next month.
 - ◆ Hot lunch day went smoothly – only 3 mess ups!
- Book Fair – Oct. 20th-24th
 - ◆ 10/17 preview day
 - ◆ Nikki Asse is looking for a co-chair to help while she's gone
- Mardi Gras – Feb. 21st
 - ◆ Student activities will be Friday afternoon at school.
 - ◆ Adult only event at night in Feeney Hall.
- Apparel
 - ◆ Teacher apparel is in.
 - ◆ Family orders come in mid September.
 - ◆ There will be another order in November to get by Christmas.

➤ **New Business**

- New Position
 - ◆ Spiritual Coordinator – Erin Jacobs
 - ◆ Erin is working on ideas!
 - Monthly prayer service after drop off
 - Holy hour
 - Intention box to pray during school Mass.
 - Msgr. Deptula loves the idea of a Spiritual Coordinator to incorporate more prayer.
 - Parents ARE WELCOME at school Mass.
- Chili Cookoff
 - ◆ Looking at some time in November or December
 - ◆ 5-10 people to make chili.
 - ◆ Judges
 - ◆ Prizes
- Pancake and Sausage Breakfast
 - ◆ Start off Catholic Schools Week!
 - ◆ Katie Huber will find out St. Thomas sausage processor.
 - ◆ Use students for volunteer hours.
- Fall Festival – Nov. 1st
 - ◆ All Saints Day Celebration
 - ◆ PreK-3rd grade parties in their classroom.

- Volunteers are needed!
- ◆ Saints Parade – 1:30pm.
 - Outside circle drive
 - New gym if bad weather.
- ◆ 4th-8th grade will watch a movie with pizza.
 - This will coincide with Saint parade at 1:30.
 - Logistics of how this will work still in progress.
- Oktoberfest – Oct. 19th
 - ◆ Polka band
 - ◆ Polish sausage and more
 - ◆ Riggs Beer
 - ◆ Pre-order forms
 - Forms went home with children this week.
 - Available at church this coming Sunday
 - \$10/adult, \$5/kid, \$30/family

➤ **Adjourning/Closing Prayer (Hail Mary)**

Key Dates:

9.13.19	Grandparents Mass 10:00, 11:30 dismissal
9.16.19	Industrial Donut fundraiser – 7am-1pm
9.16.19	NO SCHOOL – Teacher Inservice
9.30.19	Monical's fundraiser
10.10.19	School Pictures
10.11.19	Father's Mass – 8:10am
10.14.19	NO SCHOOL – Columbus Day
10.19.19	Oktoberfest – 6pm-9pm
10.20-10.24	Scholastic Book Fair
10.24.19	Parent Teacher Conferences – 11:30am dismissal
10.25.19	Trunk or Treat – 5:30-7:30pm